

## Setting up PowerSchool:

If you have registered your child for the next school year, then you most likely already have a PowerSchool account - you just may not have used it for anything besides registration.

Go to **ps.westwind.ab.ca** and **sign in**. If you can't remember your username or password, please call your child's current school to have it reset - don't create a new account. (Hint - in most cases, the username is **not** your email address.)

When your child reaches grade 7, if the parent who has NOT done the registering of students would also like a PowerSchool account, please call the school. Office staff can check to see if you have an active account, or if you need the instructions to create a new one.

Once you can successfully sign in, you will be able to see each of your children. If you can't see all of your children, their school will be able to activate your access to that child's account.

You can now add the PowerSchool Mobile app to your phone. Once the app is downloaded, you will need to sign in to your account and enter the district code **PPJQ** when prompted. This is a great tool for accessing student grades and attendance.

Notifications for attendance and assignments can be turned on or off in the account settings on the website or in the app.